

2000 24 May

Approved For Release 2003/09/04 : CIA-RDP84-00780R000600250031-7

Training B.

DD/3 64-1447  
10 March 1964

MEMORANDUM FOR: Director of Communications  
Director of Logistics  
Director of Personnel  
Director of Security  
Director of Training  
Director of Finance  
Chief, Medical Staff

SUBJECT: : Midcareer Training Program

1. A memorandum has been received from the Chairman of the Training Selection Board requesting certain information relative to the Midcareer Training Program.
2. To facilitate the implementation of a sound and coordinated Midcareer Course, it is necessary that the following information be received:
  - a. Criteria used in selecting employees.
  - b. Age.
  - c. Grade.
  - d. Methods of evaluating performance and growth potential.
  - e. Number of employees whom you select for midcareer training, including those who may not be selected for the formal Midcareer Training Course. (These figures should be submitted as total numbers by grade and include estimates for Fiscal Years 1965 and 1966.)
3. Your early response to this inquiry will be appreciated.

151  
[Redacted]  
Senior Training Officer  
Deputy Director for Support

25X1

RBJH:lp (10 Mar 64)

Distribution:

1/- ea addressee  
1 - DD/S Subj  
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ROUTING SHEET

1. [Redacted]  
2. [Redacted]  
3. [Redacted]

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